

CHECK LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH LOAN APPLICATION

1. Audited financial statements of the business concern for the last three years.
2. Provisional financial statements for the half – year ended _____.
3. Audited financial statements of associate concern/s for the last three years.
4. Copy of QIS II for the previous quarter ended _____.
5. Operational details in annexure I.
6. CMA data for the last three years, estimates for current year and projection for the next year.
7. Term loan /DPG requirements in annexure II.
8. List of machinery in respect of machinery offered as security in annexure III.
9. Additional details for export advances furnished in Annexure IV
10. Property statements of all directors / partners/proprietor / guarantors
11. Copies of ITAO of the company for the last three years.
12. Copies of ITAOs /WTAOs of the directors/ partners/proprietor and guarantors.
13. Copies of certificate from banks and financial institutions certifying the latest liability with them.
14. Copy of board resolution authorizing the company to apply to your bank for the credit facilities mentioned in application.
15. Copy of memorandum and article of association (in case of limited Company)/partnership deed (in case of partnership (firm)).
16. Cash Budget for the current year and next year in case of contractors and seasonal Industries.